Template for Social Work & Society

Papers should exclusively be submitted by e-mail in Rich Text Format (.rtf) to the paper editor.

Title: Please use the template [sws\_TitleArticle] for the Title of the Article

Please put name and surename here [sws\_Author], as well as your affiliation [sws\_AuthorAffiliation]

Abstract & Keywords: All articles should have an abstract of about 150 words and convey the principal ideas, methodology, results and main conclusions. Non-English papers need a detailed English abstract (400-500 words). They also should be added with 5 keywords.

Headings: For the headings you can use [sws\_Heading1] or…

[sws\_Heading2]

[sws\_Default] is provided for the main text. Emphasis should be marked with either sws\_Italics or sws\_Bold templates respectively. Large blockquotes should be put into a single paragraph [sws\_Blockquotes]:

“Care is both the paid and unpaid provision of support involving work activities and feeling states. It is provided mainly, but not exclusively, by women to both able-bodied and dependent adults and children in either the public or domestic spheres, and in a variety of institutional settings” (Thomas 1993, p. 665).

For lists, there are several templates available:

1. Please use “sws\_List1Numbered” for lists such as this one
* Ore sws\_List2Unordered for lists such as this one

All tables or figures should be headed, please use [sws\_CaptionTables] for that:

This is the Caption Table

|  |  |
| --- | --- |
| example | example |
| example | example |
| example | example |

References:

All references should be placed at the end of the submission (no citation in footnotes) and should follow the APA style guide.

Examples:

Authored Book:

Laclau, E., & Mouffe, C. (2001). *Hegemony and Socialist Strategy: Towards a Radical Democratic Politics* (2nd ed). London, New York: Verso.

Journal Article:

Thomas, C. (1993). Deconstructing Concepts of Care. *Sociology*, 27(4), 649–669.

Newman, J., Glendinning, C., & Hughes, M. (2008). Beyond Modernisation? Social Care and the Transformation of Welfare Governance. Journal of Social Policy, 37(4), 531-557.

Chapter in an Edited Book:

Hausen, K. (1981). Family and Role-division. The Polarisation of Sexual Stereotypes in the Nineteenth Century - An Aspect of Dissociation of Work and Family Life. In R. J. Evans & W. R. Lee (Eds.), *The German family. Essays on the social history of the family in nineteenth- and twentieth-century Germany* (pp. 51–83). London: Croom Helm.

Internet Sources:

Clarke, J. (2008). *What’s the Problem? Precarious Youth: Marginalisation, Criminalisation and Racialisation*. Retrieved August 2014, from Social Work & Society 6(2): <http://www.socwork.net/sws/article/view/62>.

For more information’s see also: [http://www.apa.org/pubs/authors/instructions.aspx#](http://www.apa.org/pubs/authors/instructions.aspx)

Author’s Adress: Please use [sws\_Adress] for Information’s about the Author: Your name, academic title, institution, and e-mail-address and - if available - a link (URL) to your homepage or website. You may also include your office address and phone number, if you want it to be published:

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